



Emerald Coast Association of REALTORS®

10 Hollywood Blvd SE, Fort Walton Beach, FL 32548

6757 US Hwy 98, Suite 202, Santa Rosa Beach, FL 32459

(850) 243-6145 - barbara@ecaor.com

Application for Vice President (2021-2023)

Date:

Name :

Firm Name/Address:

Mobile Phone:

Email Address:

If less than two years, in your current position, please list previous firm/address:

1. Current position held (Owner, Broker, Salesperson, etc.)
2. Profile of current real estate activities (Residential brokerage, commercial brokerage, property management, appraising, developing, etc.):
3. Member of what local board(s)/association(s) of Realtors:

Description of Office:

The office of ECAR Vice President begins a **three (3) year commitment of service** to the association. This officer will serve one year as Vice President, one year as President-elect, one year as President, serving on the ECAR Executive Committee and the Board of Directors (barring unforeseen events). The duties of all officers shall be such as their titles, by general usage, would indicate and such other duties as may be assigned to them by the Board of Directors. During the three (3) years, the elected candidate is expected to attend all monthly Board of Directors meetings, membership and broker meetings, ECAR events, and other meetings as required. The Vice President will be required to attend two Florida Realtors business meetings and also serves as an FR director. The President-elect will be required to attend FR Spokesperson Training, the Florida Realtors CEO Symposium, and the National Association of Realtors Leadership Summit. Both the President-elect and Vice President are also FR Directors and are required to attend two FR business meetings and two NAR business meetings each year. The President serves as an NAR Director and is an ex-officio member of all ECAR committees. Officers also serve on the ECAR Executive Committee and as a member of the ECAR Board of Directors and are expected to annually

sign a confirmation that they have read and will comply with to the following ECAR Directors Code of Conduct:

- To act in the best interests of, and fulfill their obligations to, the organization and its constituents/members;
- To act honestly, fairly, ethically, and with integrity;
- To conduct themselves in a professional, courteous, and respectful manner;
- To comply with all applicable laws, rules, and regulations;
- To act in good faith, responsibly, with due care, competence and diligence, without allowing their independent judgment to be subordinated;
- To act in a manner to enhance and maintain the reputation of the organization;
- To disclose potential conflicts of interest that they may have regarding any matters that may come before the Board, and to abstain from discussion and voting on any manner in which the director has or may have a conflict of interest;
- To make available to and share with directors any information that may be appropriate to ensure proper conduct and sound operation of the organization's governance and management;
- To respect the confidentiality of information relating to the affairs of the organization acquired in the course of service, except when authorized or legally required to disclose such information;
- To not use information acquired in the course of service for personal advantage;
- To not violate any federal, state, or local laws governing the organization and to understand and adhere with all governing documents applicable to the organization

Minimum Qualifications:

Please confirm that you have met the minimum qualifications by checking the appropriate box(s).

- All officers must have been members of ECAR for at least three (3) years before taking office.
- All officers must have served at least one year as an ECAR Director prior to taking office.
- Although not required, it is strongly recommended that officers be a graduate of ECAR's Leadership Development Program.

Please attach your typed answers to the following questions, using no more than half a page per response.

1. Describe a situation that illustrates your leadership ability and/or ability to influence the actions of others.

2. Describe your perception of the role of ECAR Vice President and the reasons you believe you are qualified to serve in this position. Include your strengths that would be an asset to the Association.
3. Discuss at least one strength and one weakness that you possess. Describe how you utilize your strength and counteract your weakness.
4. Describe a time when you have demonstrated the ability to be an effective team player.
5. Describe a time that your ability to lead a team successfully was tested.
6. Please list leadership positions and years held, and principal services rendered:
 - a) Emerald Coast Association of REALTORS:
 - b) Other Associations/Boards of REALTORS:
 - c) Florida REALTORS:
 - d) National Association of REALTORS:
7. Business, community and civic organization affiliations:

 By checking this box, I affirm that:
 - 1) To the best of my knowledge, the above information is true and complete;
 - 2) I am actively engaged in the real estate business;
 - 3) I am a member in good standing with the Emerald Coast Association of Realtors; and
 - 4) I understand that my application will be screened by the ECAR Election Committee and that this application will be posted on ECAR's website for members' viewing.

Completed applications and a current jpeg photo should be submitted by **October 4th, 2020, no later than 4:30 pm**. Submit by mail, hand delivery, or email: See Information Below:

Election Committee
Emerald Coast Association of REALTORS
6757 US Hwy 98 Suite 202
Santa Rosa Beach, FL 32459
Email: Barbara@ecaor.com

Thank you and good luck!