



**Emerald Coast Association of REALTORS®**

10 Hollywood Blvd SE, Fort Walton Beach, FL 32548  
6757 US Hwy 98, Suite 202, Santa Rosa Beach, FL 32459  
(850) 243-6145 - [barbara@ecaor.com](mailto:barbara@ecaor.com)

**Application for Navarre Director (2021-2022)**

Date

Name

Firm Name/Address:

Mobile Phone:

Other Phone:

Email Address:

If less than two years, in your current position, please list previous firm/address:

1. Current position held (Owner, Broker, Salesperson, etc.)
2. Profile of current real estate activities (Residential brokerage, commercial brokerage, property management, appraising, developing, etc.):
3. Member of what local board(s)/association(s) of Realtors:
4. Description of Office: The position of Director begins an up to **two (2) year commitment** of service to the association. The duties of the Board of Directors are to provide strategic guidance and set association policy. Please note that **all officers and directors of the Association represent the entire membership, not any particular geographic area or subset of the membership**. During the elected term, a Director is expected to attend all monthly Board of Directors meetings as well as any membership or broker meetings, major events, and other meetings as required. A Director may also be asked to participate in or lead a work group or task force. Directors are also expected to annually sign a confirmation that they have read and will comply with the following ECAR Directors Code of Conduct:
  - To act in the best interests of, and fulfill their obligations to, the organization and its constituents/members;
  - To act honestly, fairly, ethically, and with integrity;
  - To conduct themselves in a professional, courteous, and respectful manner;
  - To comply with all applicable laws, rules, and regulations;
  - To act in good faith, responsibly, with due care, competence and diligence, without allowing their independent judgment to be subordinated;
  - To act in a manner to enhance and maintain the reputation of the organization;

- To disclose potential conflicts of interest that they may have regarding any matters that may come before the Board, and to abstain from discussion and voting on any manner in which the director has or may have a conflict of interest;
  - To make available to and share with directors any information that may be appropriate to ensure proper conduct and sound operation of the organization's governance and management;
  - To respect the confidentiality of information relating to the affairs of the organization acquired in the course of service, except when authorized or legally required to disclose such information;
  - To not use information acquired in the course of service for personal advantage;
  - To not violate any federal, state, or local laws governing the organization and to understand and adhere with all governing documents applicable to the organization.
5. Do you understand and are you willing to perform the duties and meet the expectations of this position during your term of service?    Yes    No
6. Minimum qualifications: Please confirm that you have met the minimum qualifications by clicking on the appropriate box(s).
- Directors must have served at least one year on an ECAR committee or on the ECAR Board of Directors, or must be a graduate of the ECAR Leadership Development program.
  - No Director shall serve for more than two consecutive elected terms.

**Please attach your typed answers to the following questions, using no more than half a page per response.**

7. What is the largest organization for which you have been an elected officer?
- When?
- How many members did this organization have?
- What office did you hold?
8. Please list leadership positions and years held, and principal services rendered:
- a) Emerald Coast Association of REALTORS:
  - b) Other Associations/Boards of REALTORS:
  - c) Florida REALTORS:
  - d) National Association of REALTORS:
  - e) Business, community and civic organization affiliations:
9. What are the major challenges and opportunities facing ECAR today in the Navarre Area and what suggestions do you have to resolve these matters?
10. What opportunities do you envision for the association's future?

11. Describe your perception of the role of ECAR Director and the reasons you believe you are qualified to serve in this position. Include your strengths that would be an asset to the Association.

By checking this box, I affirm that:

- 1) to the best of my knowledge, the above information is true and complete;
- 2) I am actively engaged in the real estate business;
- 3) I am a member in good standing with the Emerald Coast Association of Realtors; and
- 4) I understand that my application will be screened by the ECAR Election Committee and that this application will be posted on ECAR's website for members' viewing.

Completed applications and a current jpeg photo should be submitted by **October 4, 2020, no later than 4:30 pm.** Submit by mail, hand delivery to either Fort Walton Beach or Santa Rosa Beach offices, or email: See Information Below

Election Committee  
Emerald Coast Association of REALTORS  
6757 Hwy 98 Suite 202  
Santa Rosa Beach, FL 32459  
Email: [barbara@ecaor.com](mailto:barbara@ecaor.com)

Thank you and good luck!