

Emerald Coast Association of Realtors®
SUPRA IBox Transfer Form

Current lockbox owner information:

Name (please print) _____ Agent ID _____

Agent phone # _____ Office phone # _____

transfers these lockboxes to the agent listed below: (list lockbox serial number/numbers)

Signature _____ Date _____

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New lockbox owner information:

Name _____ Agent ID _____

Agent phone # _____ Office phone # _____

Warranty: Six (6) year manufacturer's warranty

**Requested Shackle Code(s): _____

Program for: (circle one) 24 hour access Limited access (8a - 7p CST; 9a - 8p CDT)

Activate "Call Before Showing" (CBS*) code? (circle one) No Yes

*Activating a CBS code prevents agents from opening the lockbox unless they contact the listing agent for the correct CBS code. CBS codes are automatically created and are provided with the lockboxes. CBS codes are automatically activated for all affiliate keys (inspectors, pest control, etc.).

**Lockboxes must be brought in to the ECAR office to have the shackle code(s) reprogrammed.

By signing below, the new lockbox owner agrees to abide by the Emerald Coast Association of Realtors® Lockbox System Rules (copies available upon request) and acknowledges receipt of the lockboxes referenced above.

Signature _____ Date _____

This form can be faxed to 850.243.6147, Attn: MLS Dept.

FOR E.C.A.R. USE ONLY: Processed by _____ Date _____